

# Village of Herkimer Planning Board

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## Meeting Notes

**Purpose:** Monthly Planning Board Meeting

**Date:** September 16, 2020

## Attendees

### Members:

**Attending:** Chairman Brion Carroll  
Members Becky Cristman  
Adam Hutchinson  
Chris Lotey  
Howard Quick

**Absent:** BoT members

### Non-Members:

**Attending:** Scott Flansburg

## Discussion Notes:

1. Scott Flansburg provided an update on the proposed “Herkimer 9 – North Main Street” revitalization program;
  - a. Review of the profile of the development / program involved a range of activities underway – much of which can not be disclosed at this time. This consumed the majority of the 2 hour + meeting.
  - b. The Planning Board is very much interested and supportive of the program and will continue to maintain active awareness of this initiative.
  - c. Photos of the results (vision) of this program are included in the end of this status report
2. Adam was asked to review the previously drafted Subdivision Plan Review ordinance to affirm its readiness to be submitted to the Board of Trustees / Mayor for processing (review, approval, local law creation) for submission in early October;
3. The board discussed the need to collaborate with Scott Flansburg, Delta Engineering, the Village Administration, Codes Enforcement, Zoning Board, etc to develop the zoning profile for the applicable region of the Village center. This profile definition will be led by Adam Hutchinson.

4. The Smart City initiative was also discussed – with Adam being active to obtain Village lighting and WiFi region information to perform the analysis in collaboration with Quantela – to prepare the proposal for review / approval of the Mayor and Board of Trustees.
5. Smart City will be a key support technology for the above noted program and is expected to save the Village operating costs immediately upon full roll-out (when approved).

<b>Action Item</b>	<b>Responsible</b>	<b>Status</b>	<b>Comment</b>
Retail Corridor 3 Zone Ordinance	Adam Hutchinson	Released	No action taken at this meeting.
Retail Corridor 1 Zone Ordinance	Adam Hutchinson	Draft Completed	No action taken at this meeting.
Retail Corridor 2 Zone Ordinance	Adam Hutchinson	Draft Completed	No action taken at this meeting.
General Code/ECode360 Web Site for posting Village Zoning Ordinances	Brion Carroll	Proposed	No action taken at this meeting.
Subdivision Regulation	Brion Carroll/Adam Hutchinson	Final version complete	Under review for resubmission
Master Plan 2020	All members	Released	The Herkimer 9 – North Main Street program is a key spark to ignite the vision of the Master Plan 2020 document to become reality.
Planning Board Membership	All members	In-work	Identify engineer living within the village limits to serve on Planning Board and additional community member. No action taken at this meeting.

### Next Meeting:

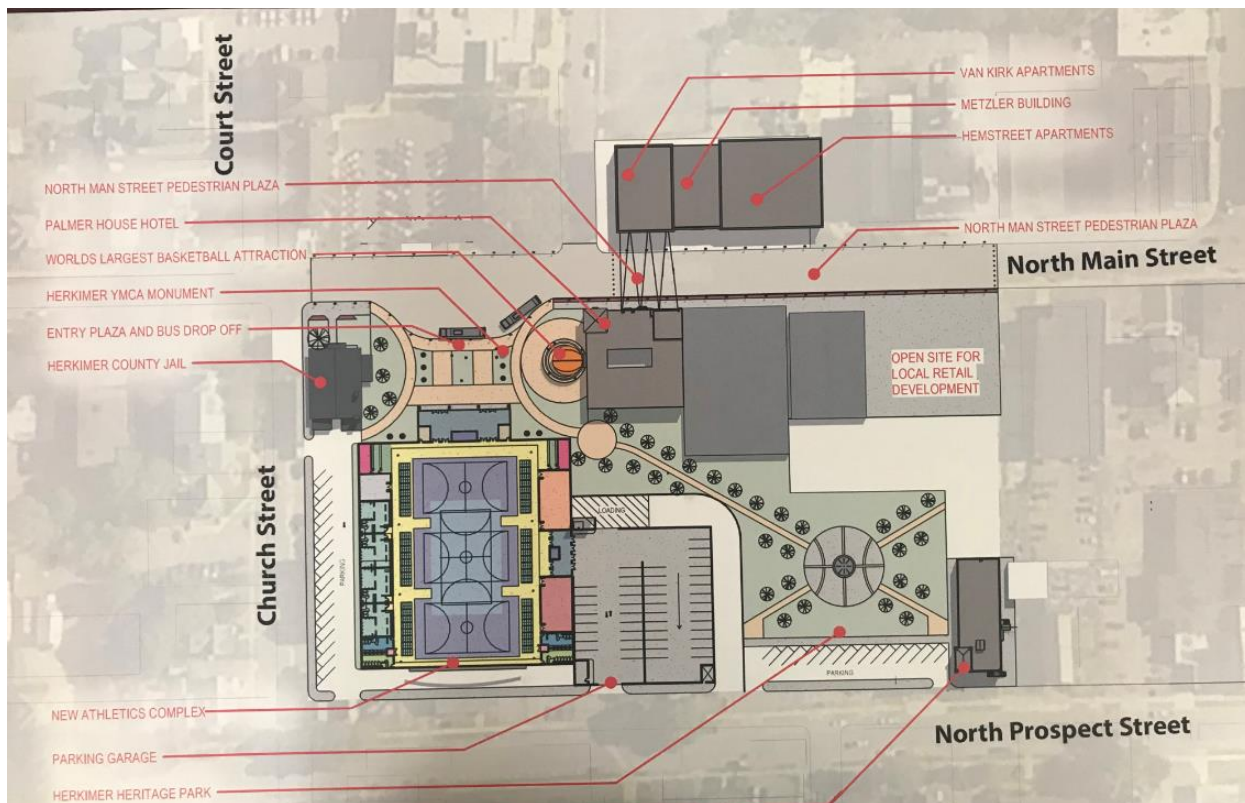
1. October 13<sup>th</sup>, 2020 – Monthly meeting; all applicable topics will be discussed.

## Pictures of the Herkimer 9 – North Main Street Program

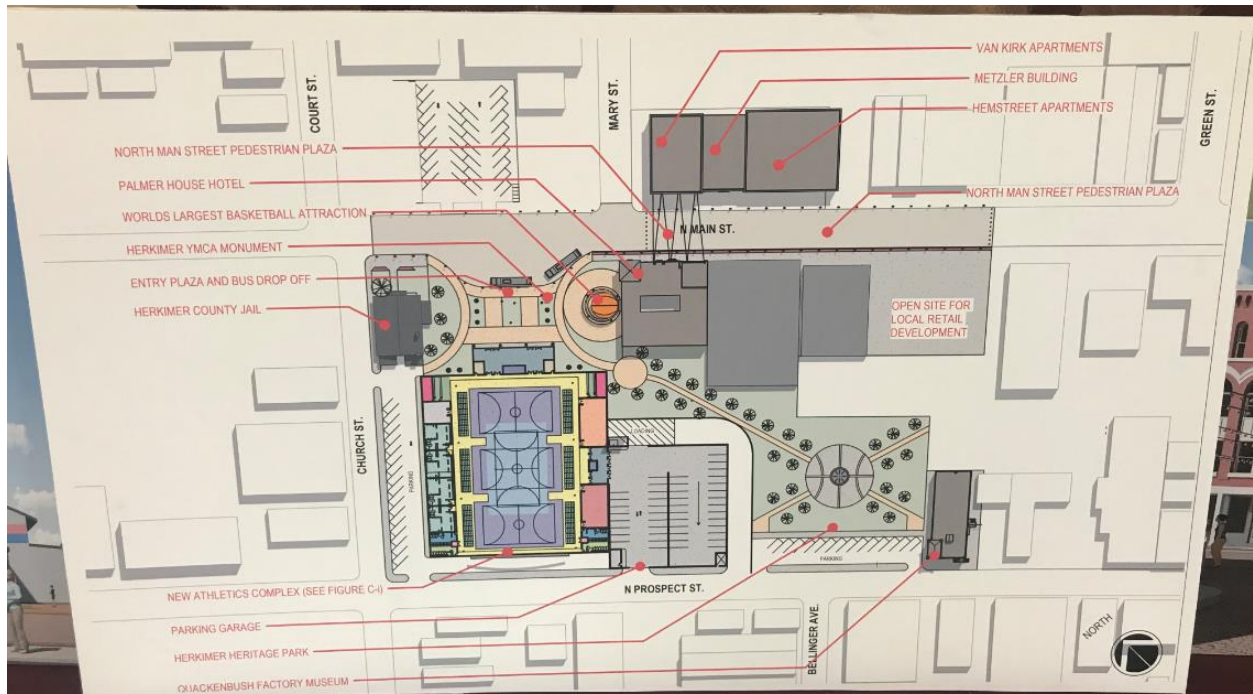
The following are photos of the artistic rendering (produced by Delta Engineering) as presented on Sept 9<sup>th</sup>, 2020 at the Herkimer Elks Lodge program (and National Counting Bee) announcement:



## Pictures of the Herkimer 9 – North Main Street Program (cont.)



## Pictures of the Herkimer 9 – North Main Street Program (cont.)



## Pictures of the Herkimer 9 – North Main Street Program (cont.)

