

Village of Herkimer Planning Board



Meeting Notes

Purpose: Monthly Planning Board Meeting

Date: 8-October-2018

Attendees

Members:

Attending:	Chairman	Brion Carroll;
	Members	Becky Cristman; Adam Hutchinson; Chris Lotey; Howard Quick;
Absent:	Members	none;

Non-Members:

Attending:	Board of Trustees Liaison – Fred Weisser
Absent:	Not applicable

Discussion Notes:

1. The board discussed the latest update per the Site Plan Review law and the 1-Oct-2018 Board of Trustees decision to refer the Herkimer County Legislature's unjustified refusal to adhere to this Village law (Local Law 1 of 2017) to Michael Longstreet (of Longstreet & Berry, LL) for review/counsel. Discussion with Nick Macri resulted in notice that counsel suggested that the Village send a "cease and desist order" to the HCL per the planned jail construction project, requiring that the adhere to the Site Plan Review Law.
2. The Village Board of Trustees approved and adopted the Site Plan Review Law in September of 2017, and it applies to all land development without exception.
3. The Village of Herkimer Master Plan 2020, which as approved and adopted in May of 2018 requires all land development activities adhere to the Site Plan Review Law to guarantee the regulating of land use thereby ensuring optimum overall conversation, protection, preservation, development, and use of natural and man-related resources of the Village.
4. The following is the status of activities, action items, and/or deliverables in work by Board members. Updates are in ***Bold-Italics*** font.

Action Item	Responsible	Status	Comment
<i>Retail Corridor 3 Zone Ordinance</i>	<i>Adam Hutchinson</i>	<i>In-review</i>	<i>Submitted to Board of Trustees; awaiting public review/hearing due for Nov 5, 2018</i>
<i>Retail Corridor 1 Zone Ordinance</i>	<i>Adam Hutchinson</i>	<i>In-work</i>	<i>Planning Board review of draft ordinance prior to/at meeting; Updates to be applied;</i>
<i>ECode360 Web Site for posting Village Zoning Ordinances</i>	<i>Brion Carroll</i>	<i>Investigate</i>	<i>Carroll will investigate registering the use of the ECode360 system; Once signed up, Hutchinson will place all new Zoning Ordinance profiles into the system;</i>
<i>Master Plan 2020</i>	<i>All members</i>	<i>In-work</i>	<i>Activities for Q4/2018 will be reviewed at the next PB meeting scheduled for Nov 12, 2018.</i>

Next Meeting:

1. Scheduled for **November 12th** in the Village Office – Court Room from 7:00-8:00pm