

Village of Herkimer Planning Board



Meeting Notes

Purpose: Monthly Planning Board Meeting

Date: 10-November-2018

Attendees

Members:

Attending:	Chairman	Brion Carroll;
	Members	Becky Cristman;
		Chris Lotey;
Absent:	Members	Adam Hutchinson;
		Howard Quick;

Non-Members:

Attending:	Board of Trustees Liaison – Fred Weisser (by phone)
Absent:	Not applicable

Discussion Notes:

1. The board discussed the latest update per the Site Plan Review law and the decision by the Board of Trustees to reverse their decision to send a Stop Order (Cease and Desist) to the County regarding construction activities on the new jail (on old P&C lot) per a 4-to-1 vote at the recent meeting (Fred being the only dissenting vote).
2. It was decided that the Planning Board would recommend that the Village send a letter to the County that grants them a waiver to the Site Plan Review Law/process (which is NOT a position that is agreed to by the Planning Board), and that such letter definitively state the reasoning/rationale behind the granting of such a waiver. This will serve to reduce the right of other entities developing within the Village boundaries to use such a waiver as precedence to also avoid the Site Plan Review Law/process unless they too meet the same detailed/definitive circumstance/situation/scenario.

3. Fred provided the Planning Board members with an update per the public hearing/Board of Trustees vote per the adoption of Retail Corridor 3 (RC3) zoning definition. His update was that there were no public comments and that the Board of Trustees noted something in the ordinance or the enabling law “wording” that suggested that the Planning Board was able to develop variances against the RC3 zoning. When pressed for specifics on what this concern was, he noted that he never saw the final document and wasn’t clear on how the wording (whatever it was) caused concern. **Therefore, the Planning Board is requesting specifics to resolve the issue.**
4. The following is the status of activities, action items, and/or deliverables in work by Board members. Updates are in ***Bold-Italics*** font.

Action Item	Responsible	Status	Comment
Retail Corridor 3 Zone Ordinance	Adam Hutchinson	<i>Approval stage</i>	<i>Board of Trustees had public hearing on Nov 5th – no action taken. See Discussion Notes</i>
Retail Corridor 1 Zone Ordinance	Adam Hutchinson	In-work	<i>No action taken at this meeting.</i>
ECode360 Web Site for posting Village Zoning Ordinances	Brion Carroll	Investigate	<i>No action taken at this meeting.</i>
Master Plan 2020	All members	In-work	<i>No action taken at this meeting.</i>
<i>Village letter to County per Site Plan Review</i>	<i>All members</i>	<i>Investigate</i>	

Next Meeting:

1. Scheduled for **December 10th** in the Village Office – Court Room from 7:00-8:00pm